

SAFEGUARDING REPORTING

You see or hear something that worries you
YOU SUSPECT OR WITNESS ABUSE,
OR SOMEONE SHARES A SAFEGUARDING CONCERN OR ALLEGATION WITH YOU

Emergency

IF A CHILD OR ADULT IS IN IMMEDIATE DANGER OR
REQUIRES MEDICAL ATTENTION,

**CALL 999 IMMEDIATELY AND ASK FOR THE
POLICE OR SOCIAL SERVICES**

Let us know

REPORT THAT YOU HAVE DONE THIS TO OUR VICAR
(LUCY) OR SAFEGUARDING OFFICER (CHAR)

- IF POSSIBLE, VIA OUR CONCERN FORM WHICH CAN
BE HANDED TO CHAR, LUCY OR THE CHURCH
OFFICE IN A SEALED ENVELOPE IN PERSON.
- OR IF EASIER IN PERSON/BY PHONE/EMAIL

Church's response

WE WILL DISCUSS WITH THE DIOCESE
AND WORK WITH WITH POLICE/SOCIAL
SERVICES WHERE APPROPRIATE AND
HELPFUL.

Non-Emergency

THE PERSON ISNT IN IMMEDIATE DANGER BUT YOU ARE
CONCERNED ABOUT THEIR SAFETY AND WELLBEING:

- REPORT DIRECTLY TO THE VICAR (LUCY) OR
SAFEGUARDING OFFICER (CHAR) VIA OUR CONCERN
FORM, IDEALLY WITHING 24 HOURS. THIS FORM CAN BE
PLACED IN A SEALED ENVELOPE AND HANDED TO LUCY,
CHAR OR THE CHURCH OFFICE.
- OR INFORM A GROUP LEADER WHO CAN FILL IN OUR
CONCERN FORM WITH YOU. THE GROUP LEADER WILL GIVE
THIS FORM TO OUR VICAR OR SAFEGUARDING OFFICER.
- OR YOU CAN REPORT IN PERSON/BY PHONE/EMAIL TO THE
VICAR OR SAFEGUARDING OFFICER WHO WILL RECORD
YOUR STATEMENT.

Next steps

THE GROUP LEADER/VICAR/SAFEGUARDING OFFICER
WILL DECIDE WHO WILL SEEK ADVICE FROM THE
DIOCESE ON HOW TO RESPOND

Action taken

IF ADVISED WE WILL
TAKE ACTION TO
ENSURE THE
SAFETY OF THE
INDIVIDUAL

Monitor

NO IMMEDIATE
ACTION TAKEN
BUT WE MAY
MONITOR THE
SITUATION

No action

IF ADVISED WE
MAY DECIDE NO
FURTHER
ACTION IS
REQUIRED BUT
WE WILL
SECURELY KEEP
RECORDED
INFORMATION

SAFEGUARDING QUESTIONS

What is Safeguarding?

SAFEGUARDING IS THE WORD WE USE FOR KEEPING CHILDREN AND VULNERABLE ADULTS SAFE FROM ABUSE OR HARM. ANYONE CAN BECOME VULNERABLE SO GOOD SAFEGUARDING PROTECTS EVERYONE.

Who will be told if I report something?

SAFEGUARDING INFORMATION IS SHARED ON A NEED TO KNOW BASIS.

OUR VICAR, SAFEGUARDING OFFICER AND A DIOCESE ADVISOR WILL BE AWARE OF ANY ACCUSATIONS. THE WIDER STAFF TEAM AND CHURCH WILL NOT BE TOLD UNLESS CERTAIN DETAILS NEED TO BE DISCLOSED TO PARTICULAR PEOPLE IN ORDER TO KEEP SOMEONE SAFE. IF ANOTHER ORGANISATION NEEDS TO BE INFORMED E.G. SCHOOL OR POLICE, WE WILL THEN SHARE RELEVANT INFORMATION.

Why and when should I report something to church?

ST LEONARDS MAKE IT A PRIORITY TO KEEP PEOPLE SAFE. WE HAVE THE SUPPORT AND PROCESSES TO BE ABLE TO RESPOND TO DIFFICULT SITUATIONS, THAT YOU AS AN INDIVIDUAL MIGHT NOT BE ABLE TO.

IF YOU SUSPECT OR WITNESS ABUSE, OR SOMEONE SHARES A SAFEGUARDING CONCERN OR ALLEGATION WITH YOU, PARTICULARLY IF IT IS IN CHURCH OR RELATING TO A MEMBER OF THE CHURCH, THEN REPORTING IT WILL HELP KEEP THEM SAFE. SOME THINGS MAY BE HISTORIC, BUT PLEASE REPORT IT AS SOON AS YOU FIND OUT

Safeguarding Contacts:

SAFEGUARDING OFFICER:

VICAR:

DIOCESAN SAFEGUARDING ADVISOR:

What might happen if I report something?

SOMETIMES THE THINGS WE ARE WORRIED ABOUT TURN OUT TO BE DIFFERENT TO WHAT WE THOUGHT, OR ALREADY RESOLVED. IT MAY BE THAT NO ACTION IS TAKEN BUT THE REPORT WILL BE KEPT SECURELY ON FILE. SOMETIMES WE CHOOSE TO MONITOR THE SITUATION AND ACT IF NECESSARY IN FUTURE.

OTHER TIMES WE TAKE ACTION BY OFFERING SUPPORT TO THE PEOPLE CONCERNED, GET SOCIAL SERVICES OR THE POLICE INVOLVED OR CHANGE OUR PRACTICES AS CHURCH TO PROTECT PEOPLE.